

WASHINGTON TOWNSHIP ORGANIZATIONAL MEETING FOR 2023

January 9, 2023

Call to order of meeting - MR. PHIL SHAW

Pledge of Allegiance

PRESENT: REX STEVENSON, SAM PARSONS, PHIL SHAW, BRANDEN MCDANIEL,
LAWTON COE, ABBY SHIPLEY, NELSON SMITH-ABSENT.

Hearing of the public:

1 The Fiscal Officer asks for nominations for President of the Board of Trustees of Washington Township.

MR. STEVENSON; (nominee)

A. MOTION MR. PARSONS

B. SECOND MR. STEVENSON

C. VOTE PARSONS-YES, STEVENSON-YES, SMITH-ABSENT

2. The new president asks for nominations for Vice-President of the Board of Trustees of Washington Township. SMITH (nominee)

A. MOTION MR. STEVENSON

B. SECOND MR. PARSONS

C. VOTE STEVENSON-YES, PARSONS-YES, SMITH-ABSENT

3. The president asks for nominations for the representative from Washington Township to the Utica EMS Board. MR. STEVENSON (nominee)

A. MOTION MR. PARSONS

B. SECOND MR. STEVENSON

C. VOTE PARSONS-YES, STEVENSON-YES, SMITH-ABSENT

4. The president asks for nominations for the representative from Washington Township to the Utica Fire Department Board. MR. PARSONS (nominee)

A. MOTION MR. STEVENSON

B. SECOND MR. PARSONS

C. VOTE STEVENSON-YES, PARSONS-YES, SMITH-ABSENT

5. The president asks for nominations for representative to the Licking County Board of Health from Washington Township. MR. SMITH (nominee)

A. MOTION MR. PARSONS

B. SECOND MR. STEVENSON

C. VOTE PARSONS-YES, STEVENSON-YES, SMITH-ABSENT

6. The president asks that Utica Fire Chief Craig Fisher, or his replacement, be the Fire Prevention Officer for Washington Township.

A. MOTION MR. PARSONS

B. SECOND MR. STEVENSON

C. VOTE PARSONS-YES, STEVENSON-YES, SMITH-ABSENT

7. Resolution 23-01 – A motion is requested to re-hire the Road Superintendent and Setting of Wages: the Board moves to retain Branden McDaniel as Road Superintendent for the year 2023, and that the rate of pay be set at \$ \$30.00, (\$26.00 in 2022), per hour and that he/she be paid at the rate of time and one-half for overtime above 40 hours per week. Vacation time to be earned at 0.1 hours per hour worked, to a maximum of 120 hours (\$ 3600.00), and phone allowance will be \$ 41/month (\$41 in 2022). He/she shall receive the rate of time and one-half for hours worked on December 24, December 25, December 31, or January 1 for the purpose of emergency snow, ice, or tree removal. The Road Superintendent will receive one hour, per wage cost, to attend each Trustee meeting. The Road Superintendent (**OR ASSISTANT ROAD SUPERINTENDENT**) will attend each Trustee meeting.

A. MOTION MR. PARSONS

B. SECOND MR. STEVENSON

C. VOTE PARSONS-YES, STEVENSON-YES, SMITH-ABSENT

8. Resolution 23-02 – A motion is requested to retain the position of Assistant Road Superintendent and Setting of Wages: for the year 2023 the rate of pay be set at \$ 20.00, (\$16.00 in 2022), per hour and that he/she be paid at the rate of time and one-half for overtime above 40 hours per week. This position will include the duties of attending Trustee meetings (in the absence of the Road Superintendent), create and maintain all vehicle maintenance records, update inventory of property including culverts, and assisting the Road Superintendent with day-to-day tasks to maintain the Township roads. Subsection: The pay rate for road employees will be \$ 16.00, (\$13.50 in 2022), per hour for time worked, not including time for lunch break.

A. MOTION MR. STEVENSON

B. SECOND MR. PARSONS

C. VOTE STEVENSON-YES, PARSONS-YES, SMITH-ABSENT

9. Resolution 23-03– Allowing Expenses and Authority and Retaining Zoning Inspector:

Item 1 – That the necessary expenses incurred by the Township Officials while in attendance at National, State, and County Association meetings and in the performance of official business of the Township be allowed at cost and that mileage be allowed at \$ 0.655 cents per mile; and garage and telephone expenses be allowed at cost.

Item 2 – That each Trustee be given authority to take care of any emergency as deemed necessary and that each Trustee be allowed to instruct the Road Superintendent and/or Assistant Road Superintendent in handling emergencies.

Item 3 – That the Fiscal Officer be allowed to purchase ordinary and necessary office supplies as needed. Also that the Fiscal Officer be allowed to demand advances from the County Auditor when needed or available.

Item 4 – That the Zoning Inspector, Lawton Coe, be retained and that his monthly salary be set at \$ 475.00 (\$450.00 in 2022) per month and that he/she be allowed mail expenses, telephone expenses (\$ 41 per month), and mileage at \$ 0.655 cents per mile for travel while on Township business. The Zoning Inspector will be responsible for initiating changes to the Zoning Handbook, scheduling meetings of the Zoning Commission and Zoning Board of Appeals, oversee compliance with prescribed deadlines, procure Prosecutor input, oversee necessary publication deadline requirements, and arrange for proper meeting transcriptions when necessary. Also that the prior resolution passed by the Trustees apply for meeting requirement.

Item 5 – That the State and Local dues for the Township Associations be paid by the Township.

For the five-part resolution:

A. MOTION MR. PARSONS

B. SECOND MR. STEVENSON

C. VOTE PARSONS-YES, STEVENSON-YES, SMITH-ABSENT

10. Resolution 23-04 – It is recommended that the Board retain:

Gary Stradley on the Township’s Zoning Commission and Mike Shipley on the Township’s Zoning Board of Appeals for the years 2023, 2024, 2025, 2026, and 2027 (until January 2028). Additionally, the Board appoints Frank Hall as an alternate on the Zoning Commission and Ben Posey as an alternate on the Zoning Board of Appeals (alternates will serve a one-year term). The Township will reimburse each member of the Zoning Commission \$ 35.00 (\$30 in 2022) **per meeting** for costs incurred in performing duties and the chairman of the Zoning Commission be reimbursed \$ 65.00 (\$60 in 2022) **per meeting**. The Township will reimburse each member of the Zoning Board of Appeals \$ 35.00 **per meeting** (\$30 in 2022) and \$ 65.00 (\$60 in 2022) **per meeting** to the chairman for costs incurred while performing his/her duties.

A. MOTION MR. STEVENSON

B. SECOND MR. PARSONS

C. VOTE STEVENSON-YES, PARSONS-YES, SMITH-ABSENT

11. Resolution 23-05- All elected officials of the Township be paid for services rendered in accordance with ORC 505.24 and 507.09.

A. MOTION MR, PARSONS

B. SECOND MR. STEVENSON

C. VOTE PARSONS-YES, STEVENSON-YES, SMITH-ABSENT

12. Resolution 23-06 – The credit card policy, adopted on January 8, 2019, be re-approved for the year 2023.

Further, the Board designates MR. SMITH as compliance officer, for credit card usage, in accordance with Ohio HB 312.

- A. MOTION MR. PARSONS
- B. SECOND MR. STEVENSON
- C. VOTE PARSONS-YES, STEVENSON-YES, SMITH-ABSENT

13. Resolution 23-07 – Date and Time of Meeting: the regular meetings for 2023, be held on the second and fourth Mondays of each month at **5:00 PM** in the office of the Trustees at 10905 Mt. Vernon Road, Utica, Ohio The Pledge of Allegiance will be included prior to each meeting.

(The second meeting of December 2023, will be held on Tuesday, December 26, at 5:00 PM). Special meetings will be posted on the Township office door.

- A. MOTION MR. PARSONS
- B. SECOND MR. STEVENSON
- C. VOTE PARSONS-YES, STEVENSON-YES, SMITH-ABSENT

14. Resolution 23-08 - The Board appoints MR. SMITH as the township’s representative to the Licking County Tax Incentive Review Council (TIRC). The Board further appoints MR. PARSONS as an alternate representative. **(The fiscal officer shall provide a true copy of this resolution to the Licking County TIRC.)**

- A. MOTION MR. STEVENSON
- B. SECOND MR. PARSONS
- C. VOTE STEVENSON-YES, PARSONS-YES, SMITH-ABSENT

15. Resolution 23-09 – The Board approves the zoning fee schedule, for 2023, as recommended by the Zoning Inspector (see attached).

- A. MOTION MR. PARSONS
- B. SECOND MR. STEVENSON
- C. VOTE PARSONS-YES, STEVENSON-YES, SMITH-ABSENT

Hearing of the public: NONE.

Adjournment:

- A. MOTION MR. PARSONS
- B. SECOND MR. STEVENSON
- C. VOTE PARSONS-YES, STEVENSON-YES, SMITH-ABSENT

REX STEVENSON;

NELSON SMITH;

SAM PARSONS;

PHILSHAW; FISCAL OFFICER
